

Today's Date: 5/2/2023

# Capitol Jobs Marketplace

## Gongwer News Service Job Postings

Michigan Legislative Council - Legislative Service Bureau

Attorney, LSB Legal Division

**General Description:** This employee functions as staff attorney serving as nonpartisan Legal Counsel to the Michigan Legislature. The attorney assists legislators and their staff in drafting bills, substitutes, and amendments and tracking them through the legislative process. The attorney is expected to develop an area of subject matter specialization as well as considerable knowledge of the legislative process. Employee attends legislative committee and workgroup meetings and responds to technical and legal questions concerning legislation. In addition to bill drafting, the attorney conducts legal research, analyzes legal documents, and writes legal and research memorandums for legislators and other Council personnel.

The LSB Legal Division provides the Michigan Legislature with nonpartisan legal counsel, bill drafting, law compilation and publishing, and other related services that support the lawmaking process. The attorney position has two levels: Attorney and Senior Attorney.

**Salary range:** \$65,713 to \$96,502 Annually

### Minimum Qualifications:

Possession of Juris Doctorate from an accredited law school with a minimum 3.0 GPA required.

Must possess current membership in good standing in the State Bar of Michigan.

Previous legal work experience with state statutes, state government operations, and the legislative process helpful.

Excellent writing and research skills required, including knowledge of legal research resources.

Excellent oral and interpersonal communication skills required, including the ability to work with diverse personalities.

- Ability to work collaboratively with others in a team environment.
- Must be willing and able to work overtime and irregular hours, including weekends, evenings, and holidays.

**How to Apply:** Online applications only are accepted through the State of Michigan's job posting website @ [www.governmentjobs.com/careers/michigan](http://www.governmentjobs.com/careers/michigan).

Applications accepted until filled or by 9:00 am on Friday, June 2, 2023.

Applicants must include cover letter, resume, and a copy of law school and college transcripts in their online application.

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This is an unclassified, non-Civil Service position in State government. All Legislative Council employees are considered "at-will," except for LSB Printing Division union members. Employees are required to be non-partisan.

**More Information:** Contact the LSB Human Resources Office at 517-373-9643 or [HumanResources@legislature.mi.gov](mailto:HumanResources@legislature.mi.gov).